



# RECORD OF PROCEEDINGS

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## BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE\* MINUTES OF MEETING October 26, 2020 (Working Session)

A Work Session Board Meeting of the Elizabeth School District was held on Monday, October 26, 2020, in the Board Room, District Office.

\* In accordance with the Colorado Department of Public Health and Environment guidance, individuals are encouraged to practice social distancing with a minimum of six foot distance between individuals. Accordingly, in-person attendance at the meeting is limited to essential District personnel and Board members. To ensure transparency of the Board's proceedings a live audio link was provided and a recording of the proceedings was posted on the district website within 24 hours of the meeting.

### 1.0 CALL TO ORDER

President Carol Hinds called the Work Session BOE Meeting to order at 6:00 p.m. Due to inclement weather the meeting was held remotely. All parties attending the meeting did so remotely.

### 2.0 ROLL CALL:

The following BOE Directors were present:

Director Kim Frumveller  
Director John Guttenberg  
Director Carol Hinds

Also present: Superintendent Douglas Bissonette

### 3.0 PLEDGE OF ALLEGIANCE

President Carol Hinds led the audience in the Pledge of Allegiance.

### 4.0 APPROVAL OF AMENDED AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the AMENDED agenda. The Elizabeth Middle School Showcase will be moved to the November meeting.

Motion Moved by Director Frumveller

Motion Seconded by Director Guttenberg

### ROLL CALL:

Director Kim Frumveller - aye  
Director John Guttenberg - aye  
Director Carol Hinds - aye

The motion carried 5-0

### 5.0 APPROVAL OF MINUTES

5.1 A motion was made to approve the minutes from the October 12, 2020, Elizabeth Schools Board of Education meeting.

Motion Moved by Director Frumveller

Motion Seconded by Director Guttenberg

### ROLL CALL:

Director Kim Frumveller - aye  
Director John Guttenberg - abstain



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Director Carol Hinds - aye

The motion does not carry

Due to a lack of a quorum this motion will be moved to the November meeting.

### 6.0 EDUCATION SHOWCASE

#### ~~6.1 Elizabeth Middle School Education Showcase~~

### 7.0 COMMUNICATIONS

#### 7.1 Superintendent Update

Superintendent Bissonette shared with the Board the class size report. The class size report is produced twice a year by Data Specialist, Shellie Scobee. The report summarizes the policy and then gives the class sizes at each school and those classes that have above recommended ratios. The average class size at Elizabeth High School is 15 students per class, the average core class size is 19 students per class, and the student/teacher ratio for the entire school is 20:1. There are no classes at the high school that exceed the student/teacher ratio of 30:1. The Elizabeth Middle School average class size is 23 students per class and the student/teacher ratio is 28:1. There are three classes at the middle school that exceed the student/teacher ratio. Those classes are 8<sup>th</sup> grade WEB, 6<sup>th</sup> grade Geography and 6<sup>th</sup> grade Reading. The average class size at Singing Hills Elementary is 19 students per class and the student/teacher ratio is 16:1. The ratios in elementary school vary by grade level and no grade level at Singing Hills exceed the student/teacher ratio. The average class size at Running Creek Elementary is 19 students per class and the student/teacher ratio is 15:1. Again, the ratios in elementary school vary by grade level and no grade level at Running Creek exceed the student/teacher ratio. The class size report gives a further break down and also the number of online students assigned to each class. Superintendent Bissonette also discussed lower class sizes and minimizing risks of COVID-19 in schools.

Bissonette followed up on the question from the last Board meeting regarding projected enrollment numbers. Looking at patterns and trends of students that have left and joined the district, the change appears to be fewer students joining the district than in the past and not necessarily students leaving. The district is still looking at the data and trying to interpret the reasoning.

### 8.0 CONSENT AGENDA

A motion was made to approve consent agenda items 8.1-8.4.

Motion Moved by Director Guttenberg

Motion Seconded by Director Frumveller

#### ROLL CALL:

Director Kim Frumveller - aye

Director John Guttenberg - aye

Director Carol Hinds - aye

The motion carried 3-0

#### 8.1. New Hires/Re-Hires

Lorrena Anders, Asst. Preschool Teacher, RCE/PS

Gretchyn Zander, Sped Para, RCE/PS

#### 8.2 Transfer and Changes

Kimberly Hicks, Teacher, EMS

Jessica Crofts, Lead Preschool Teacher, RCE/PS

Jenelle Gerzetic, Preschool Asst. Teacher, RCE/PS

Margrett Berry, Head Custodian, RCE

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### 8.3 Employment Separations

Paul DuBois, Sped Para, RCE

Virginia Diaz, Bus Para, Transportation

### 8.4 Extra Duty Assignments

Becky Carnahan, Web Advisor, EMS

Eric Crow, Teacher Out of District Students, Opportunity Program

Garrett Jacobson, Asst. Football Coach, EMS

Melanie Kaumeyer, Drama Performances, Spring Performance, Choir Concerts, EMS

Cheryl Martin, Social Worker Out of District Students, Opportunity Program

### **9.0 ACTION ITEMS**

9.1 A motion was made to approve the 1<sup>st</sup> and final reading of revised policy KLG (Relations with State and Local Agencies). Discussion was had about the policy and the changes within it.

Motion Moved by Director Guttenberg

Motion Seconded by Director Frumveller

#### ROLL CALL:

Director Kim Frumveller - aye

Director John Guttenberg - aye

Director Carol Hinds - aye

The motion carried 3-0

9.2 A motion was made to repeal policy KLG-R-1 (Relations with Local, County and State Agencies (Police Department) – Regulation.

Motion Moved by Director Frumveller

Motion Seconded by Director Guttenberg

#### ROLL CALL:

Director Kim Frumveller - aye

Director John Guttenberg - aye

Director Carol Hinds - aye

The motion carried 3-0

### **10.0 DISCUSSION ITEMS**

No discussion items

### **11.0 BOE PLANNING**

The next regular Board of Education meeting is scheduled for Monday, November 9, 2020 at 6 p.m.

### **12.0 EXECUTIVE SESSION**

A motion was made to convene into executive session to discuss safety matters – discussion of matters specific to specialized details of security arrangements or investigations. C.R.S. 24-6-402 (4)(d).

Motion moved by Director Frumveller

Motion seconded by Director Guttenberg

#### ROLL CALL:

Director Kim Frumveller - aye

Director Carol Hinds - aye

Director John Guttenberg - aye



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The motion carried 3-0

The Board moved into executive session at 6:48 p.m. after a short break.

The October 26 work session reconvened at 7:43 p.m. following the executive session.

### **13.0 ADJOURNMENT**

The regular board meeting adjourned at 7:43 p.m.

Respectfully Submitted,

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Carol Hinds, President

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Cary Karcher, Vice President

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Paul Benkendorf, Secretary

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Kim Frumveller, Treasurer

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John Guttenberg, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook